



8110 Albany Post Rd.  
Red Hook, NY 12571  
845-758-5354  
845-758-5355  
www.rhinebeckrentals.com  
rhinebeckpartyrentals@gmail.com

---

## RENTAL TERMS AND CONDITIONS

All of our rental items and services are provided according to the following rental terms and conditions, to which all customers are required to agree to.

Quote or Invoice # \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

1. Customer acknowledges that quotes and proposals do not guarantee the availability of rental items unless a deposit and a signed contract are received. To make your reservation, a 30% NON-REFUNDABLE deposit is required in cash, check or credit card (credit cards include an added 3% processing fee). All bounced checks are subject to an additional \$50 fee. Reserved items are subject to a 50% cancellation fee up to 10 days before the event. Orders canceled less than 10 days before the event will be charged the full rental price with no exceptions.
2. Final payment must be provided to Rhinebeck Party Rentals no later than 10 days prior to the event to guarantee delivery.
3. Minimum delivery and pickup fees are based on the event address. Delivery is made to the closest point a delivery truck can park. Additional fees are applied for specific delivery dates/times, specific pickup dates/times, loading and unloading trucks for more than a 30 foot distance, a 2nd floor or higher delivery location, or any other special circumstances.  
The above information must be disclosed when placing a rental order. Delivery fees quoted are subject to change after site inspection.
4. Customer is responsible for receiving and counting items. Otherwise, the counts will be considered accurate. If there is any issue with the rentals the customer agrees to email or call Rhinebeck Party Rentals prior to the pickup.

**5. The delivery date/time and the pickup date are to be determined by Rhinebeck Party Rentals. Items are delivered 1-4 days in advance and picked up 1-2 days after the event.**

One week prior to the event Customer will be contacted with a date and an estimated 4 hour window for the delivery. No exact time is provided for the pickup. Customer should expect the pickup to be completed the following day after the event including on Sunday. Standard delivery and pickups take place between 7am-5pm. When first placing an order, Customer agrees to disclose if a specific delivery time and/ or a specific pickup time is required. **No changes to the delivery and pickup are allowed once the finalized schedule is created.** Delivery and pickup are subject to change due to weather or other special circumstances.

6. It is the Customer's responsibility to ensure that equipment is secured and protected from weather during possession to avoid damage.

7. Customer agrees to have all the items ready before pick up. After your event, all chairs and tables must be stacked in the same manner as when delivered. Additional fees are applied for set-up and breakdown. All dishes and other service equipment must be scraped clean of food and repacked in the containers they were received in. Customer agrees to have all items in a concise area ready for pickup. Rhinebeck Party Rentals is not responsible for searching the property for missing items.

8. Customer agrees to pay replacement fees for any missing or broken items including containers, crates, or other special equipment used for the delivery. Customer is responsible for directly returning missing items to Rhinebeck Party Rentals. Additional fees apply if a second pickup is required to collect missing items. Linens must be food free and shaken before pick up. Any burn, tear, permanent stain, or melted wax on linen will result in a replacement cost.

9. Customer understands that tents are temporary structures designed to provide limited protection from weather conditions, primarily sun and rain; however there may be extreme situations, particularly those involving strong winds and lightning, in which the tents will not provide protection and may even be damaged or blown over. Evacuation of tents to avoid possible injury is recommended when severe weather threatens the area where the tents are erected. People must not seek shelter under tents during such conditions. It is best to evacuate when in doubt. It is the client's responsibility to be aware of changing weather conditions and to exercise their best judgment with regard to the evacuation of tents. Customer agrees that in the event of a predicted, actual storm and/or excessive winds, Rhinebeck Party Rentals may dismantle any equipment that has been previously installed to ensure safety of all involved. Damage to tents (not related to weather caused harm) after installation is the Customer's responsibility.

10. Customer agrees to assume the risk of and hold Rhinebeck Party Rentals harmless for property damage and personal injuries that are either caused by the equipment or are a result of adverse weather conditions, or that are the result of negligence on the part of the Customer.

11. Customer is responsible for providing all necessary grounds details for the installation of rental items. Rhinebeck Party Rentals will not be responsible for damage to overhead or underground

wires, sprinkler systems, septic tanks or any other underground or hidden obstruction. Customer will hold Rhinebeck Party Rentals harmless for any damage while at the location.

12. Customer shall provide— at Customer’s cost— all necessary permits, licenses and any other consent as requested. It is the Customer’s responsibility to verify all necessary permits, licenses, etc.

13. Customer is responsible for sharing the agreed upon Rental Terms & Conditions with all outside parties involved with the event including caterers, venues, or event coordinators.

14. Additional charges will apply if:

- The site is unavailable for delivery or pick up at the agreed time.
- Chairs and tables are not stacked and bagged for pick up.
- Customer requires a second pickup for missing items to be collected.
- Dinnerware is not scraped clean of food.
- Special installation of tent is required (decks, asphalt, etc).
- Rock drilling for tent installation (if site requires).
- Customer requires a service call during the rental period.
- Customer requires a specific date or time for the delivery and/or pickup.
- Delivery and pickup requires loading and unloading rentals for more than a 30ft distance.
- Delivery and pick up location is not ground level (upstairs or down stairs).

15. A 10% non-refundable damage waiver is applied to selected items.

- The damage waiver does not cover missing items, loss, or negligence.
- Damage waiver covers broken items by normal use
- Damage waiver fee is non-refundable.
- Responsibility for items remains with the Customer from delivery until return.
- Damage waiver is not applied on tent rentals. Damage to tents (not related to weather caused harm) after installation is the Customer’s responsibility.

Customer agrees to pay all collection, attorneys and court fees and other expenses involved in the collection of the charges or enforcement of Rental Company’s rights under this contract.

I have read and agree to the above Terms and Conditions and acknowledge receipt of the same.

---

**Client Signature**

---

**Date**